

RESOLUTION NO. MS2022-02

**A RESOLUTION OF THE CRESCENT CITY MEASURE S OVERSIGHT COMMITTEE
RECOMMENDING EXPENDITURE AMENDMENTS OF MEASURE S FUNDS FOR FY
21/22 AND RECOMMENDING EXPENDITURES OF MEASURE S FUNDS FOR FY
22/23**

WHEREAS, on November 2, 2020, the voters of the City of Crescent City approved Measure S, an ordinance imposing a local 1.0% Transactions and Use Tax; and

WHEREAS, Measure S requires a seven-member Oversight Committee comprised of five residents of the City of Crescent City as voting members, and the City Manager or designee and the City Finance Director or designee as nonvoting members; and

WHEREAS, the Measure S Oversight Committee met on the following dates and heard the needs on the accompanying topics to develop a five year plan and Recommended Budget for FY21/22: February 25, 2021 – Crescent City Police Department, March 9, 2021 – Streets, March 29, 2021 – Crescent City Fire and Rescue, April 12, 2021 – Fred Endert Municipal Pool, and April 26, 2021 – FY 21/22 Summary Presentation; and

WHEREAS, the Measure S Oversight Committee met on November 18, 2021 to review FY20/21 expenditures, and received an update on current FY21/22 expenditures; and

WHEREAS, the Measure S Oversight Committee met on February 9, 2022 to receive the FY20/21 financial statements and independent auditor's report prepared by the independent Measure S auditor (Badawi & Associates) and adopted Resolution MS 2022-01, A Resolution of the Crescent City Measure S Oversight Committee approving a report on Measure S Funds for Fiscal Year 2020-2021; and

WHEREAS, the Measure S Oversight Committee met on March 15, 2022 to receive an update from the City Manager on higher than anticipated Measure S revenues and priority projects, and at that meeting the Measure S Oversight Committee recommended to the Council to allocate funding for the reconstruction of Front Street (G street to I Street) and the rehabilitation of the Fred Endert Pool HVAC System; and

WHEREAS, the Measure S Oversight Committee met on April 27, 2022 to receive an update from the City Manager on proposed amendments to the FY21/22 recommended expenditures, review of the five-year plan for Measure S revenues, and funding needs / department requests for the FY22/23 budget.

NOW THEREFORE, BE IT RESOLVED, by the Crescent City Measure S Oversight Committee that:

1. The Amendments to FY 21/22 Expenditure Recommendations for Measure S funds as set forth on Exhibit A, attached hereto, are hereby adopted.
2. The FY 22/23 Expenditure Recommendations for Measure S funds as set forth on Exhibit B, attached hereto, are hereby adopted.

PASSED AND ADOPTED and made effective the same day by the Crescent City Measure S Oversight Committee on this 11th day of May, 2022, by the following polled vote:

AYES: Committee Members Mattz, Perry, Reno and Chair Schellong

NOES: None


ABSTAIN: None

ABSENT: Committee Member Cruz



Kelly Schellong, Chair

ATTEST:



Robin Patch, City Clerk

Measure S Oversight Committee

Fiscal Year 2021/2022
Amended Expenditure Recommendations
Resolution MS 2022-02
Exhibit A

Fire Department (\$230,940)

Continue Volunteer Stipend Program	\$ 11,040
Volunteer Station Staffing Program	\$ 21,900
Increased Training Program	\$ 7,500*
Apparatus / Vehicle Replacement Fund	\$ 38,000
Equipment (Large Diameter Hose)	\$ 30,000
Small Equipment Replacement	\$ 5,000*
City Station Facility Upgrades	\$ 40,000
Volunteer Recruitment Training	\$ 5,000
Additional Apparatus / Vehicle Replacement Fund	\$ 60,000
Unallocated Funds (For SCBA Bottles FY23 Budget)	\$ 12,500*

Police Department (\$229,579)

Hire two Additional Patrol Officers (Recruits) (6/1/22)	\$ 12,329*
Detective Assignment (Assignment delayed FY23)	\$ 0*
Lieutenant Promotion (10/1/21)	\$ 5,000*
Body Cameras & Tasers (Premium)	\$ 47,250
Vehicle Replacement (Purchase two patrol Vehicles)	\$115,000*
Facility Improvement (Planning / Design)	\$ 50,000

Street Improvements (\$981,233)

Pothole / Crack Seal / Minor Repairs	\$50,000
Sidewalk Repairs	\$50,000
Striping	\$25,000
Street Preservation Project Design	\$70,000
Augmented Street Light Budget	\$ 20,000
Street Preservation Project Construction	\$ 250,000
Front Street Reconstruction (G to I)	\$516,233*

Measure S Oversight Committee
Resolution MS 2022-02, Exhibit A

Fred Endert Swimming Pool (\$891,233)

Parts / Supplies / Equipment / Repairs	\$ 100,000*
Operations (Personnel Costs)	\$ 275,000
Pool HVAC Rehabilitation (Boilers / Dehumidification)	\$ 516,233*

Finance Department (\$7,500)

Sales Tax Consultant (Ongoing Business Audits and Projections)	\$ 5,000*
Independent Audit	\$ 2,500*

Total Recommended FY21/22 Measure S Expenditures \$2,340,485

*Amended 5.11.22

Measure S Oversight Committee

Fiscal Year 2022/2023
Expenditure Recommendations
Resolution MS 2022-02
Exhibit B

Fire Department (\$366,072)

Hire three (3) Fire Captains for Engine Response Coverage (10/1/22)	\$144,632
Continue Volunteer Stipend Program	\$ 11,040
Volunteer Station Staffing Program	\$ 21,900
Increased Training Program	\$ 10,000
Apparatus / Vehicle Replacement Fund	\$ 38,000
Small Equipment Replacement	\$ 5,000
Volunteer Recruitment Training	\$ 7,500
City Station Facilities Improvements (Ext Drainage)	\$ 10,000
Computers for Emergency Response Vehicles	\$ 5,000
Fire Fighter Escape Bags	\$ 5,000
SCBA Compressor (City Station)	\$ 60,000
SCBA (12 New Packs / 24 Bottles)	\$ 48,000
SCBA Bottle Purchase (Budget rollover from FY22 Est \$12,500)	

Police Department (\$510,739)

Hire Two Additional Patrol Officers (6/1/22)	\$ 167,816
Detective Assignment (6/1/23)	\$ 411
Lieutenant Promotion (7/1/22)	\$ 14,312
2 nd K9 Officer (K9 Acquisition, Supplies, Officer Training)	\$ 9,200
Body & Tasers (Premium)	\$ 47,000
Vehicle Replacement (Two Patrol Vehicles)	\$ 120,000
Vehicle Dash Cameras	\$ 22,000
Firearms & PPE	\$ 32,500
Radios (10)	\$ 17,500
Lockers	\$ 20,000
Capital Facility Improvement Fund	\$ 60,000

Street Improvements (\$550,000)

Pothole / Crack Seal / Minor Repairs	\$100,000
Sidewalk Repairs	\$100,000
Striping	\$ 50,000
Streetlight Repair	\$ 40,000
Street Repair Equipment (Mini Excavator)	\$ 10,000
Street Preservation Project Construction	\$250,000
Unspent Street Design Funds from FY22 (Est. \$55,000)	

Measure S Oversight Committee
Resolution MS 2022-02, Exhibit B

Fred Endert Swimming Pool (\$511,701)

<u>Operations (Personnel / Electricity / Propane Costs)</u>	<u>\$331,701</u>
<u>Locker Room Flooring</u>	<u>\$130,000</u>
<u>Parts / Supplies / Equipment</u>	<u>\$50,000</u>
<u>Including:</u>	
<u>Primary Chemical Storage Tank (Chlorine)</u>	
<u>Two Chemical Day Tanks (Chlorine & PH Control)</u>	
<u>Chemical Control Sensor Replacement (Annual)</u>	
<u>ADA Door Sensor Replacement</u>	
<u>Online Reservation System</u>	
<u>Slide Repair</u>	

Finance Department (\$7,500)

<u>Sales tax consultant (ongoing audit and projections)</u>	<u>\$ 5,000</u>
<u>Independent audit</u>	<u>\$ 2,500</u>

Total Recommended FY22/23 Measure S Expenditures **\$1,946,012**

The Committee recognizes that actual expenditures may vary from the recommended amounts, due to staffing (timing of new hires, actual cost of benefits, experience level of new hires, etc.), actual costs of purchases, and timing of projects. Recommended projects may be carried forward to the next fiscal year if not completed in this year.